

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING – OCTOBER 13, 2016 2:00 P.M.**

DIRECTORS PRESENT WERE:

Tom Nate Ernie DeWinne Harry Maxwell Bonnie Tidball Joe DeHoyos

OTHERS IN ATTENDANCE:

John Schuetze Jon Kindred Charlene Greenhill Joe Ortega Karen Antill

The meeting was called to order by President Tom Nate at 2:00 p.m. October 13, 2016.

MINUTES: Each Director read the Minutes of the September 8, 2016 Board Meetings.

MOTION:

Bonnie Tidball made a motion to accept the September 8, 2016 minutes as presented.
Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

TREASURER REPORT: Ernie DeWinne presented the balance sheet and profit and loss statements as of September 30, 2015, September 30, 2016 and August 31, 2016.

MOTION:

Bonnie Tidball made a motion to accept the treasurer's report as presented.
Joe DeHoyos seconded the motion. - The Board voted unanimously and the motion passed.

FIELD OPERATIONS: Joe Ortega reported that well #1 is back in service and has asked Reed to order the backup pump to have on hand. Joe reported that they have fixed one service leak and replaced six feet of line, reworked a meter box because of a landscaping issue covering it up, and repaired one service line in unit six. Joe reported that he had one cylinder reworked as well as replaced five hydraulic hoses on the backhoe and has picked up the new generator with a three year warranty. Joe advised that a customer complained that he thought his meter was not working properly, Tom and Joe did a test and the meter and it showed to be working properly. Tom advised that he will have Joe, Ernie and himself go out there one more time and run another test to make sure the customer is satisfied that the meter is working properly. Joe advised that he has located all the pins at the new well site.

OFFICE OPERATIONS: Karen Antill reported that she will be sending out disconnect notices on October 18th to be disconnected on October 28th. Karen thanked Barbara Maxwell for filling in for her while she was on vacation.

CHARLENE GREENHILL: Charlene Greenhill advised that she completed the quarterly report and Bob Thonhoff is working on the violation for the condo well and will be measuring how much room we have for the new pressure tank. Tom Nate advised that he received a call from TCEQ regarding a contaminate from last year regarding our high fluoride reading and asked Charlene to follow up to find out what information we need to send out to our customers.

OLD BUSINESS:

UPDATE ON WELL #5 PROJECT: Ernie DeWinne reported that the contract was signed with a notice to proceed date of October 24, 2016. Ernie advised that Hoover mailed the contract to our well driller on Monday. Ernie reported that Aquatech will begin digging the pit on Monday October 24 and prepare for the well that they hope to start drilling on October 31, 2016. Ernie reported that they would drill the test hole, test water quality and flow of water and then continue to finish drilling the well which should be completed in approximately two weeks from when they start.

The Board discussed the test hole, drilling logs, staking out the project, and permits. Ernie asked Joe Ortega to get the masonry guys information and send it to Hoover and Thonhoff.

Harry Maxwell advised that he met with Bandera Electric and reported that there are quite a few questions we need to get answered before we can complete the application with BEC. Harry advised that he gave the list of questions to Ernie to start working on and requested to have a planning committee to get everything planned prior to starting the project. The Board discussed asking about putting in three phase electricity with a down step transformer that converts the power for the lights and plugs among other things before we do the application for the electric.

UPDATE ON STATUS OF USDA LOAN: Ernie DeWinne reported that the loan is completed and the ACH is set up for the loan payments. Ernie asked Harry to help him scan the engineering and attorney bills into a document to be sent to the USDA to get reimbursed for the money the BRRWSC has spent so far.

UPDATE ON EMPLOYEE UNIFORMS: Joe Ortega reported that he is happy with the new uniform shirts and informed the Board that he has purchased a pair of waders for him and his helper.

NEW BUSINESS:

DISCUSS BRRWSC PORTION OF PLANT #3 PROJECT: The Board discussed needing a timeline for the items that the BRRWSC will be completing; like the tank ring and base, putting in the main, street repairs and fencing. Joe Ortega advised that he ordered the doors from Edwin Browning and will call Hoover and give them the the specs and dimensions.

BUILDER BROKEN PIPE: The Board discussed the broken pipe caused by the builder of a home on Park Rd and agreed to charge the builder the labor it took to dig it up and repair it.

MOTION:

Bonnie Tidball made a motion to bill the builder five hours for each field operator for the broken pipe on Park Rd. Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

MOTION:

Bonnie Tidball made a motion to adjourn the meeting. Ernie DeWinne seconded the motion. - The Board voted unanimously and the meeting was adjourned.

BRRWSC President ó Tom Nate _____

BRRWSC Secretary/Treasurer ó Ernie DeWinne _____